



MURRY BERGTRAUM HIGH SCHOOL
FOR BUSINESS CAREERS
ANDREA D. LEWIS, PRINCIPAL

May 12, 2011

Dear Parents/Guardians:

Congratulations! We are now approaching the end of your child's third year of high school. Many students have achieved great success and are well on their way to becoming seniors.

In order to assist your child in meeting the mandated graduation requirements, we are inviting you to participate in a Parent Meeting where we will discuss graduation requirements and your child's individual needs.

We will distribute report cards at the meeting which is scheduled for May 19 at 8:00 am. In addition, we will also host a transfer fair on that day.

Date	Event	Time
May 19	Parent Meeting/Pick up Progress Report	8:00 am – 10:00 am
May 19	Transfer Fair	9:00 am – 3:00 pm

I am looking forward to meeting with you on May 19th to discuss your student's progress and ways that we can work together to ensure your child's success.

Very truly yours,

Julia Taylor
Assistant Principal – Pupil Personnel Services